

**Form 620R
Retailer/Salesperson Incentive Application
New Manufactured Homes**



To be completed by retailer

Portland Energy Conservation, Inc. is a Program Management Contractor for Energy Trust of Oregon.

This offer is valid for retailers/salespeople who have sold ENERGY STAR®, eco-rated, and Earth Advantage certified homes sited in Energy Trust of Oregon service territory. To qualify, electrically heated homes must have Portland General Electric or Pacific Power. Gas heated homes must have NW Natural or Cascade Natural Gas.

For faster processing, complete your application online at www.energytrust.org/manufacturedta, or complete the form below, listing each qualified home sold.

| |
|-------------------------|
| Program Use Only |
| FastTrack ID |

Mail form to:

Energy Trust New Manufactured Homes
100 SW Main St, #1600
Portland, Oregon 97204

Or fax it to 503.575.4316

Submit as soon as possible to secure your incentive. Funds will be disbursed within 30 days after application is received. Incentive offer is subject to funding availability and may change. Use this form for multiple homes if necessary. Please ensure that all information requested below is accurate and complete to expedite incentive processing.

| |
|-----------------------------------|
| Retailer Name and Address: |
| Retailer Phone: |

Qualifying Home (Must complete all information for \$300 incentive)

| | | | |
|-----------------------------|--|--|--|
| Home Manufacturer | Serial Number | Certification | <input type="checkbox"/> ENERGY STAR <input type="checkbox"/> eco-rated <input type="checkbox"/> Earth Advantage |
| Salesperson | Date of Sale | Sales Price | |
| Customer Name | Customer Telephone | <input type="checkbox"/> home <input type="checkbox"/> cell | Est. Date of Installation |
| Site Address | City | State | Zip |
| Customer Mailing Address | City | State | Zip |
| <i>For Program Use Only</i> | Sq. Ft. | Air Conditioning | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | <input type="checkbox"/> Zone 1 <input type="checkbox"/> Zone 2 |
| Primary Heating System | <input type="checkbox"/> Electric <input type="checkbox"/> Gas | Primary Heating Utility | Payee |

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| | | | |
|-----------------------------|--|--|--|
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| Customer Name | Customer Telephone | <input type="checkbox"/> home <input type="checkbox"/> cell | Est. Date of Installation |
| Site Address | City | State | Zip |
| Customer Mailing Address | City | State | Zip |
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Terms and Conditions

- APPLICATION:** This application must be filled out completely, truthfully and accurately. Retailers/salespersons are advised to retain a copy of this application and any accompanying documentation submitted to Energy Trust of Oregon, under this program. Energy Trust will not be responsible for lost documentation pertaining to this application request. Qualified homes must be sold by December 31, 2013 and application submitted to program by March 31, 2013. Incentives are subject to funding availability and may change.
- ELIGIBILITY:** To be eligible for Energy Trust incentives, electrically heated qualified manufactured homes must be sited within either Portland General Electric or Pacific Power service territory. Homes that are heated with natural gas must be sited within NW Natural Oregon or Cascade Natural Gas service territory.
- PAYMENT:** The incentives will be promptly paid upon: (i) siting and completion of the new manufactured home, (ii) submission of this completed application with all required information supplied, and (iii) verification of the siting information and eligibility through the Northwest Energy Efficient Manufactured Housing Program.
- INCENTIVE AMOUNT:** Incentives for the energy-saving measures completed as set forth in this application are limited to not more than the amounts set forth in this application.
- TAX LIABILITY:** Energy Trust is not responsible for any tax liability imposed on Retailer as a result of payment of these incentives. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.
- NO ENDORSEMENT:** Energy Trust does not endorse any particular manufacturer, contractor or product. The fact that the names of particular manufacturers, contractors, products or systems may appear on this application does not constitute an endorsement. Manufacturers, contractors, products or systems not mentioned are not implied to be unsuitable or defective in any way.
- ACCESS AND EVALUATION:** Energy Trust and/or its representatives may request access to the property and may review and evaluate the project during and after completion. Retailer agrees to assist Energy Trust by communicating with the homeowner for reasonable access to the property for the purposes described herein.
- DISCLAIMER / NO LIABILITY:** Retailer understands that, while Energy Trust is providing Retailer with the incentives payment, Energy Trust is not supervising any work performed nor is Energy Trust responsible in any way for proper completion of that work or proper performance of any products purchased. No warranty is implied by Energy Trust funding or inspection prior to funding. Energy Trust is simply providing funding to assist Retailer in implementing energy-saving measures. Retailer assumes the risk of any loss or damage(s) that Retailer may suffer in connection with installation of the measures. Energy Trust does not guarantee any particular energy-savings results by its approval of the application or by any other of its actions.

Signature

By signing below, I certify that the information on this application is true and correct, and that I agree to abide by the terms and conditions herein.

Retailer or Salesperson Signature*

Date

***Each salesperson or retailer paid needs to submit a completed W-9 form before initial payment can be released for the year. Only one W-9 needs to be submitted per year, unless requested by Energy Trust.**