

Form 520SM
Incentive Application: Special Measure Calculation
Business Energy Solutions – New Buildings



For Program Use Only OM: Project ID: FT ID:
Portland Energy Conservation, Inc. (PECI) is a Program Management Contractor (PMC) for Energy Trust of Oregon, Inc.

Overview and Eligibility

A signed copy of the **Project Enrollment Application (Form 510A)** must accompany or precede this form, and only those projects approved for enrollment by the New Buildings program (Program) can apply for incentive funding. Projects seeking LEED® or Low-rise Multifamily ENERGY STAR® incentives from the Program cannot apply for this incentive. Any measure which, either separately or as part of a project, has or will receive an incentive from any other Energy Trust offering is ineligible. With this **Incentive Application**, Project Owner can request incentive funding for an energy efficiency measure that requires a custom calculation to demonstrate potential energy savings. The Program may elect to develop the custom energy savings calculation or accept an energy savings calculation from Project Owner.

Incentives are provided for energy efficiency savings resulting from the installation of eligible equipment and measures exceeding the 2010 Oregon Energy Efficiency Specialty Code. To be eligible for incentives, measures must have a minimum of at least a one-year simple payback and must pass the Program's cost-effectiveness test.

Steps to Participate

1. Successfully enroll your project as described in the **Project Enrollment Application**.
2. Complete this **Incentive Application** and submit it to the Program. Upon an initial review, the Program will determine whether the custom measure calculation will be completed by the Program or by Project Owner and will request all necessary information.
3. Provide all requested information to the Program for completing the custom measure calculation.
4. Once the calculation is complete and if approved by the Program, Project Owner will receive an incentive reservation notice from the Program. This notice will inform Project Owner of the estimated incentive and incentive reservation period (i.e. the deadline to submit all required completion documentation.)
5. To request payment, submit the following to the Program, before the established incentive reservation deadline, for verification:
 - Complete and signed **Payment Request (Form 540PR)**
 - Product data sheets, equipment schedules, or design drawings, as requested by the Program
 - Payment documentation, such as vendor invoices showing make, model, and quantity purchased
 - Project Owner's current W-9 (if not previously submitted)

If Project Owner submits other applications to the Program for installation incentives for this project, the request will be combined into one installation incentive reservation and, upon completion; Project Owner can submit a single **Payment Request** with all required accompanying documentation.

Incentive Calculation

Incentives are based on the annual energy savings of the measures and are subject to Program per-project installation incentive caps. Incentives are calculated as follows:

- For new construction projects, incentives are calculated at \$0.15 per kWh and \$0.80 per therm.
- For major renovation projects:
 - Lighting measure incentives are calculated at \$0.17 per kWh, up to 35% of eligible project cost, not to exceed 100% of incremental cost.
 - Non-lighting electric incentives are calculated at \$0.25 per kWh, up to 50% of eligible project cost, not to exceed 100% of incremental cost.
 - Gas incentives are calculated at \$1/Therm up to 35% of eligible project cost, not to exceed 100% of incremental cost.

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Project Information

Project Owner Name	Company
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Building/Project Name	Project ID (if known)
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Expected Construction Completion Date

Please describe the building (size, type, location, operating hours)

ENERGY ANALYST (if applicable)

Analyst Name	Title	Phone	Email
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Firm Name	Address	City, State Zip
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ENERGY MEASURE INFORMATION

Please describe the measure. Include the source of energy savings, efficiency rating or typical energy use of the technology being investigated, and a brief overview of how the technology saves energy (example: moving heat is more efficient than generating heat). Attach relevant cutsheets or building plans.

Please provide a base case. What would you compare this equipment to?

Provide any available savings estimate. Can be from manufacturer's websites, industry websites, etc. Note source(s).

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What is the expected measure life?

Provide the installed and incremental costs. You can provide the cost as published (no calculations needed); can be from manufacturer's websites, industry websites, etc. If easily available, note the incremental cost above the baseline technology. Note source(s).

Provide the labor costs for installation (if published). Detailed estimated not required. Note source(s).

List any rebate or incentives from sources other than Energy Trust of for this equipment. Include known or easily found sources; not intended to be an exhaustive search.

Submittal

Project Owner understands and agrees that the terms and conditions contained in this **Incentive Application** are in addition to, and governed by, its **Project Enrollment Application** agreement with Energy Trust for the identified project. Project Owner further agrees that all of the information in the submitted **Project Enrollment Application** agreement remains true and correct as of the date of this submission.

SUBMITTED BY: (Must be an authorized representative of Project Owner)

Type or Print Name Here	Title	Date
Firm Name	Phone	Email

FOR MORE INFORMATION:

Please visit energytrust.org/business or call 1.877.467.0930