

**Form 1171A
Trade Ally Enrollment Application**



To be completed by Trade Ally Applicant

This is an initial step in the process of becoming an Energy Trust trade ally. By filling out this form you are expressing interest. Other components **must** accompany this form to complete the process.

- Complete both the enrollment application and the addendum(s) for the Energy Trust program(s) your company is qualified to serve.
- Submit a General Liability Certificate by downloading and filling out the faxable request form at <http://energytrust.org/trade-ally/join/>.
- Submit a Worker's Compensation Certificate, if non-exempt, with valid expiration dates.
- Sign up for any necessary training classes required as per the program addendum(s).

Energy Trust will not review any application until all required components have been received. Applicant will be accepted into the Trade Ally Network on a program-by-program basis. If approved, applicant will receive a written program-specific approval notice. Trade ally status is not finalized until receipt of such notice.

Applicant Information

Check this box if you **do not** want to be listed on the website.

Once approved as a trade ally, your company information will be posted on Energy Trust's website as a resource for customers. If your company has multiple business locations to be listed on the website, provide the address for each location and submit with this form.

Company Name <i>(legal business name; will be used on website, unless DBA is provided)</i>		DBA <i>(if applicable)</i>	
Number of Employees (FTE)	Website		
Contact Name	Email Address <i>(mandatory for all communication)</i>		
Site Address	City	State	Zip
Mailing Address <i>(if different)</i>	City	State	Zip
Phone 1 <i>(for website listing)</i>	<input type="checkbox"/> Office <input type="checkbox"/> Mobile	Phone 2	<input type="checkbox"/> Office <input type="checkbox"/> Mobile Fax
Oregon Construction Contractors Board (CCB) Number			
Washington Contractor's License Number <i>(Energy Trust serves Existing Homes, Existing Buildings and New Homes heated by NW Natural in SW Washington.)</i>			
MWESB Certification and Type*			

*For information requests and reporting purposes. Not posted on the website

Service Areas *(Check the areas your company currently serves. These will be shown on the website.)*

<input type="checkbox"/> North Coast (Astoria, Lincoln City)	<input type="checkbox"/> Columbia Basin (Hood River, Moro, Arlington)
<input type="checkbox"/> South Coast (Coos Bay, North Bend)	<input type="checkbox"/> Central (Bend, Redmond, Prineville, Madras)
<input type="checkbox"/> Portland Metro (Portland and surrounding cities)	<input type="checkbox"/> Klamath Basin (Klamath Falls, Lakeview)
<input type="checkbox"/> Mid-Willamette (Salem, Dallas)	<input type="checkbox"/> Northeast (Pendleton, La Grande, Enterprise)
<input type="checkbox"/> Southern Willamette (Eugene, Corvallis, Albany)	<input type="checkbox"/> Eastern (Baker City, Canyon City)
<input type="checkbox"/> Southern (Medford, Roseburg, Grants Pass)	<input type="checkbox"/> Southwest Washington (Only applies to Existing Homes, Existing Buildings and New Home Construction)

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Energy Trust Programs

As a trade ally, you will be affiliated with certain programs at Energy Trust. Programs are organized by building type and technology. Please check the program(s) your company is qualified to serve. You will be required to complete an addendum as indicated below for each program. Applicant will be accepted into the Trade Ally Network on a program-by-program basis.

RESIDENTIAL	COMMERCIAL	RENEWABLES
<input type="checkbox"/> Existing Homes (<i>Form 371A</i>)	<input type="checkbox"/> Existing Buildings (<i>Form 171B</i>)	<input type="checkbox"/> Small Wind (<i>Form 771A</i>)
<input type="checkbox"/> New Home Construction (<i>Form 671A and/or Form 671H</i>)	<input type="checkbox"/> Existing Multifamily (<i>Form 371MF</i>)	<input type="checkbox"/> Solar Electric (<i>Form 271E</i>)
	<input type="checkbox"/> New Building Construction (<i>Form 571A</i>)	<input type="checkbox"/> Solar Water Heating (<i>Form 271W</i>)
	<input type="checkbox"/> Small Industrial/Agriculture (<i>Form 471A</i>)	

Terms and Conditions. The terms and conditions below apply to all Energy Trust trade allies and upon acceptance into the Trade Ally Network, you will be required to accept and comply under all of the following:

- Applicant approval for a particular program will be effective as of the date of an Application Approval Notice and Applicant will be subject to these terms and conditions and all program-specific terms and conditions for participation. Trade ally approval for each program will continue for a term of one year from the date of the program's Application Approval Notice, and will subsequently automatically renew each year on the anniversary of such Application Approval Notice for additional one year periods, unless otherwise suspended or terminated in accordance with these terms and conditions, or any program-specific terms and conditions.
- Once approved as an Energy Trust trade ally, Applicant may be listed on Energy Trust's website as a participating trade ally of Energy Trust.
- Energy Trust will provide Applicant with informational training materials, and additional training as required by each Energy Trust program for which Applicant has been approved. Following any program-specific trade ally approval, Applicant will comply with the processes and procedures required of such program's trade allies.
- Applicants must comply with all laws and maintain all appropriate licenses, registrations, and certifications for the work they are performing, including, but not limited to, Construction Contractors Board (CCB) requirements and Washington Contractors requirements.
- Applicant will indemnify, reimburse, hold harmless and defend Energy Trust, as well as its directors, officers and employees, agents and other consultants from any claims of any kind, including but not limited, to all fees and charges of engineers, architects, attorneys and other professionals and all court or arbitration or other disputed resolution costs arising out of or connected in any way with any act or omission of Applicant, its employees, agents or subcontractors of any tier or any other entity or person for whom Applicant is liable, in the performance or nonperformance of services as an Energy Trust trade ally.
- Applicant understands that there will be inspections and verifications of trade ally work in accordance with policies and procedures of each of the Energy Trust programs for which Applicant has been approved. Trade allies must cooperate with these inspections and verifications, and continue to perform at an acceptable standard. **Inspections will verify the project for program purposes only, and no warranty for any purpose is implied.**
- Once approved as an Energy Trust trade ally, Applicant is authorized to use Energy Trust's trade ally logo consistent with Energy Trust logo usage guidelines, provided that Applicant submits the proposed materials for review and approval by Energy Trust. Energy Trust's permission to allow approved trade allies to use our logo is not an assignment or grant of any right, title, or interest to our logo or related goodwill, and we may deny or revoke logo-use at any time in our discretion.
- Applicant agrees to represent its business in an ethical, professional matter and as an independent contractor and at no time will it represent its business as an agent or representative of Energy Trust. Applicant will act as an independent contractor to provide services to its customers, and no employee of Applicant will be considered, for any purpose, to be an employee, agent, partner or representative of Energy Trust. Any contracts between Applicant and its customers or any third parties shall clearly and conspicuously express that no agency relationship exists between Energy Trust and the Applicant. Applicant has no power or right to bind Energy Trust or act on its behalf when dealing with customers or third parties. Applicant and Energy Trust shall not exercise any control or supervision of one another, nor be responsible for each other in the performance of any service.**
- Applicant understands that Energy Trust is not endorsing its business, or warranting or endorsing any equipment that may be sold by Applicant. **Under no circumstances shall Energy Trust be liable to Applicant for any direct or indirect losses, costs or damages arising from or related to any representations, equipment or installation under the program.**
- Trade ally status may not be assigned. Applicant may discontinue participating as a trade ally by notifying Energy Trust in writing of that decision. Energy Trust may suspend and or end Applicant's participation at any time, in their sole discretion, by notifying Applicant in writing of that decision or in accordance with the program requirements for any program for which Applicant has been approved as a trade ally. Permission to use Energy Trust's logo automatically expires once trade ally status ends.
- Energy Trust and its representatives shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of trade ally or any other persons to hazardous materials of any kind in connection with trade ally's participation in any Energy Trust program, including without limitation asbestos, asbestos products, PCBs or other toxic substances.