

**Form 540PE**  
**Professional Engineer Certification**  
**Business Energy Solutions – New Buildings**



For Program Use Only      OM:      Project ID:      FT ID:  
 Portland Energy Conservation, Inc. (PECI) is a Program Management Contractor (PMC) for Energy Trust of Oregon, Inc.

**Requirements**

Project Owners applying for commissioning incentives by submitting a **Commissioning Incentive Application (Form 520CX)** or a **Custom Track and Commissioning Application (Form 520C)** to the New Buildings program for an enrolled project are required to submit a signed copy of this **Professional Engineer Certification (Form 540PE)**. This **Professional Engineer Certification** must be submitted upon completion of the commissioning project along with all required accompanying documentation.

The commissioning authority (CxA) must be a professional engineer (PE), registered in the State of Oregon, that has experience with the commissioning process and required documentation. The PE is not required to be part of the project design team. The PE's seal is required on this form, as part of the documentation, to certify commissioning project completion.

**Project Information**

<b>Building/Project Name</b>		<b>Project ID (if known)</b>	
<b>Commissioning Authority Name</b>	<b>Title</b>	<b>Phone</b>	<b>Email</b>
<b>Engineering Branch</b>	<b>Number</b>	<b>Expiration Date</b>	
<b>Firm Name</b>	<b>Address</b>	<b>City, State Zip</b>	

**Signature**

The individual providing the Certification shall be registered as a Professional Engineer in the State of Oregon. Oregon Administrative Rules Section 820-020-0020 apply to this Certification, including:

1. Registrants shall undertake assignments only when qualified by education or experience in the specific technical fields of engineering or land surveying involved.
2. Registrants shall not affix their signatures or seals to any plans or documents dealing with subject matter in which they lack competence, nor to any such plan or document not prepared under their direction and control.

I, \_\_\_\_\_, declare and certify that the commissioning process for the above referenced project complies with the requirements of the New Buildings program as described in the **Commissioning Incentive Application**, meets the standard of care for New Building Commissioning as outlined in ASHRAE Guideline 0-2005: The Commissioning Process, and reasonably represents the outcome of the commissioning activities performed for systems in the building in its intended use.

**Commissioning Certification Date:**

**Engineer's Seal**

\_\_\_\_\_  
**Commissioning Authority Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Firm Name**