**109th Board Meeting**
Wednesday, November 9, 2011, 12:00 p.m. – 5:00 p.m.
851 SW Sixth Avenue, Suite 1200
Portland, Oregon

| AGENDA | | TAB | PURPOSE |
|---|---|---|---|
| 12:00 p.m. | **Call to Order** *(John Reynolds)*<br>• Approve agenda | | |
| 12:10 p.m. | **General Public Comment**<br>The president may defer specific public comment to the appropriate agenda topic | | |
| 12:15 p.m. | **Consent Agenda**. *The consent agenda may be approved by a single motion, second and vote of the board. Any item on the consent agenda will be moved to the regular agenda upon the request from any member of the board*.<br>*(Rick Applegate)*<br>• October 5 meeting minutes<br>• October 6 Utility Strategic Roundtable minutes<br>• Elect Treasurer (R601)<br>• Elect Ken Canon to Energy Trust Board (R604) | **1** | *Action* |
| 12:20 p.m. | **Energy Programs** *(Jason Eisdorfer)* | **2** | |
| | • Green Lane Energy Biogas Plant Project (R603) | | *Action* |
| | • Revolution Energy Solutions Multi-Site Biogas Plant Project (R602) | | *Action* |
| 1:00 p.m. | **ISI quarterly report and project update**<br>*(Margie Harris, Scott Clark)* | **3** | Information |
| 1:30 p.m. | **Draft 2012-2013 Action Plan and Draft 2012 Budget**<br>*(Margie Harris and Sue Meyer Sample)* | Separate Document | *Information* |
| 3:45 p.m. | **Break** | | |
| 4:00 p.m. | **Committee Reports** | | |
| | • Evaluation Committee *(Debbie Kitchin)* | **4** | *Information* |
| | • Finance & Compensation Committees *(Dan Enloe)* | **5** | *Information* |
| | • Policy Committee *(Jason Eisdorfer)* | **6** | *Information* |
| 4:30 p.m. | **President's Report** | | |
| 5:00 p.m. | **Adjourn** | | |

**The next regular meeting of the Energy Trust Board of Directors will be held Friday, December 16, 12:00 noon at Energy Trust of Oregon's new office location**

**421 SW Oak, 3rd Floor, Portland, Oregon**

**INDEX OF BOARD PACKET MATERIAL**

**Tab 1** **Consent Agenda**
- October 5 meeting minutes
- October 6 Utility Strategic Roundtable minutes
- Elect Treasurer (R601)
- Elect Ken Canon to Energy Trust Board (R604)

**Tab 2** **Energy Programs**
- Green Lane Energy Biogas Plant Project (R603)
- Revolution Energy Solutions Multi-Site Biogas Plant Project (R602)

**Separate Document**
**Draft 2012-2013 Action Plan and**
**Draft 2012 Budget** *(Margie Harris)*

**Tab 3** **ISI quarterly report and project update** *(Margie Harris, Scott Clark)*

**Tab 4** **Evaluation Committee**
- Notes from September 30 meeting.
- 2011 Trade Ally survey and staff response
- Clean Energy Works Portland Pilot Program and staff response

**Tab 5** **Finance Committee**
- Quarterly dashboard – 3rd quarter
- Notes from October 24 meeting
- September financials and contract summary report
- Financial glossary

**Tab 6** **Policy Committee**
- Notes from October 11 meeting

**Tab 7** **Staff Report**
- Customer service dashboard – call and website volume – September 2011
- Market Indicators quarterly update

**Tab 8** **Advisory council notes**
- CAC notes October 26
- RAC notes October 26

**Tab 9** **Ad report & earned media report** (media clippings are now emailed once a month)