# Evaluation Committee Report

January 18, 2008

## Evaluation Committee Notes

The Evaluation Committee met on October 19, 2007, with Debbie Kitchin, chair; Alan Meyer, board member; Philipp Degens, Evaluation Manager; Phillip Kelsven, Evaluation Analyst; Fred Gordon Director of Planning and Evaluation; Brien Sipe ; contractor; Matt Braman; Planning Analyst; Tom Eckman, Northwest Power and Conservation Council; Ken Keating, Evaluation Expert. The meeting began at 12:00 PM with an overview of the meeting's agenda.

Phil Degens presented the billing analysis process that is being developed by Energy Trust. Presented and discussed were:

- Processes used in and outcomes of billing analysis
- Purpose of billing analysis at Energy Trust
- Potential issues surrounding billing analysis and ways to resolve them
- Current billing data gathering protocols
- Billing analysis methods: Annualized and pooled data
- Examples of billing methods using two programs

Staff recommendations:

- Perform billing analysis on programs/measures that are not included in an evaluation
- Perform billing analysis to obtain preliminary savings estimates
- Consider doing long term billing analysis to research persistence of savings
- In Q2 2008 hire evaluation team to review internal billing analysis protocols and processes

Discussion about the study included:

- Data currently provided by gas and electric utilities
- Scope of current data collection and planned billing analyses

The Evaluation Committee meeting concluded at 1:40 PM.

The next Evaluation Committee is scheduled for February 22, 2008 from 10:00-1:00.