Briefing Paper
IT Integrated Solutions Update

January 24, 2011

Summary

The board authorized engagement with Epicor to implement a replacement for its three current core systems with the Epicor 9 product using Epicor consulting resource for a total of $1.5M. Including costs for other services, the total for the implementation project was estimated at $3,679K. Project was approved and initiated in September, 2010.

Status

- Technology infrastructure was purchased, installed and is supporting the implementation process.
- A joint conference room and training facility was leased and outfitted with 12 training/workstations, flexible conference setup and communication tools; all equipment will be moved to other areas in the existing facility or to a new office space upon project completion.
- Energy Trust activated a project team consisting of representatives from all groups within the organization and began backfill planning for these resources.
- Epicor assigned a project manager, installed software onto Energy Trust infrastructure, and began implementation of its Signature® Methodology.
- Hitachi Consulting was engaged to assist with a business data structure review and has recommended changes in the way programs and measures are defined and considered.
- A staff communications plan was developed and implemented.
- Project Steering Committee was reconfigured and engaged.