110th Board Meeting
Friday, December 16, 2011, 12:00 p.m. – 5:00 p.m.
421 SW Oak Street, Suite 300 – ***NEW LOCATION***
Portland, Oregon

AGENDA *Revised*		**TAB**	**PURPOSE**
12:00 p.m.	**Call to Order** *(John Reynolds)* • Approve agenda		
12:10 p.m.	**General Public Comment** The president may defer specific public comment to the appropriate agenda topic		
12:15 p.m.	**Consent Agenda**. *The consent agenda may be approved by a single motion, second and vote of the board. Any item on the consent agenda will be moved to the regular agenda upon the request from any member of the board.* • November 9 meeting minutes • Amend Combined Heat & Power Policy (R612 - *revised*)	**1**	*Action*
	Nominating Committee action removed from agenda	*2*	
12:20 p.m.	**President's Report** • Board Committee Appointments (R611-*revised*)	**3**	*Action*
12:35 p.m.	**Energy Programs** *(Jason Eisdorfer)* • Waive incentive cap and approve incentives for Intel D1X efficiency project (R614) • Authorize a contract with OPower (R616) • Funding for Christmas Valley solar PV project (R613) • *Green Lane Energy generation construction loan (R615)*	**4**	 *Action* *Action* Action *removed from agenda*
2:00 p.m.	**Draft 2012-2013 Action Plan and Draft 2012 Budget** *(Margie Harris and Sue Meyer Sample)* • General overview • Public comment/discussion • Resolution adopting 2012 Budget (R609) • Resolution adopting 2012-2013 Action Plan (R610)	Separate Document **5** **5**	 *Action* *Action*
3:00 p.m.	**Break**		
3:15 p.m.	**Committee Reports** • Policy Committee *(Jason Eisdorfer)* o Cost-effectiveness policy amendment (R596) • Evaluation Committee *(Debbie Kitchin)* • Finance & Compensation Committees *(Dan Enloe)* • Nominating Committee *(Alan Meyer)*	 **6** **7** **8** 	 *Information* *Action* *Information* *Information* *Information*

		TAB	PURPOSE
4:00 p.m.	**Staff report** *(Margie Harris)*	**9**	
	• Highlights *(Margie Harris)*		*Information*
5:00 p.m.	**Adjourn**		

The next regular and annual meeting of the Energy Trust Board of Directors will be held Wednesday, March 7, 12:00 noon at Energy Trust of Oregon, 421 SW Oak Street, Suite 300, Portland

INDEX OF BOARD PACKET MATERIAL

Tab 1 **Consent Agenda**
- November 9 meeting minutes
- Amend combined heat & power policy (R612 - *revised*)

Tab 2 *Nominating committee action removed from agenda*

Tab 3 **President's Report**
- Board committee appointments (R611-*revised*)

Tab 4 **Energy Programs**
- Waive incentive cap and approve incentives for Intel D1X efficiency project (R614)
- Authorize a contract with OPower (R616)
- Funding for Christmas Valley solar PV project (R613)
- *Green Lane Energy generation construction loan (removed from agenda)*

Tab 5 **Proposed 2012-2013 Action Plan and Proposed 2012 Budget** *(Margie Harris)* *Separate Document*
- Resolution adopting 2012 budget (R609)
- Resolution adopting 2012-2013 action plan (R610)

Tab 6 **Policy Committee**
- Notes from November 15 meeting
- Notes from December 6
- Amend cost-effectiveness policy (R596)

Tab 7 **Evaluation Committee**
- 2009-2010 New Homes Program process evaluation and staff response
- 2011 Oregon Residential Awareness and Perceptions Study & staff response
- 2009 New Buildings Program Impact evaluation & staff response

Tab 8 **Finance Committee**
- Finance Committee notes December 5
- October financials and contract summary
- Financial glossary

Tab 9 **Staff Report**
- Customer service dashboard – call and website volume – October 2011
- 3rd Quarter customer service report

Tab 10 **Advisory council notes**
- CAC notes November 30
- RAC notes November 30