

Water Heating Incentives

Existing Multifamily | Incentive Application | Form 320_{WH}



To be completed by Participant

TRC is a Program Management Contractor for Energy Trust of Oregon.

Who can apply:

Incentives are available for new, qualifying natural gas and electric energy-saving equipment installed at an existing multifamily property in Oregon. Electric customers of Portland General Electric or Pacific Power can apply for incentives for qualifying electric equipment, and natural gas customers (on qualifying rate schedules) of NW Natural, Cascade Natural Gas or Avista can apply for incentives for qualifying natural gas equipment. Additional requirements apply; see Terms and Conditions for details.

Steps to completion:

- 1 Install** an eligible energy efficiency improvement.
- 2 Complete** application information and provide required supporting documentation, including:
 - o W-9 for payee, if applicable
 - o Invoice(s) for product and installation
 - o Manufacturer spec sheet(s)
- 3 Submit** form by fax, email or mail along with supporting documentation to:

**Energy Trust of Oregon
Existing Multifamily**
 811 SW 6th Ave, Suite 800
 Portland, OR 97204
 1.877.510.2130 phone
 503.243.1154 fax
multifamily@energytrust.org
- 4 Receive** your check. Please allow six to eight weeks for incentive processing after completed application is received.

What you need-to-know:

- Energy Trust must receive applications within 90 days from the date of purchase and installation (on invoice).
- Incomplete information will result in delayed payment or disqualification of the incentive.
- A post-installation verification may be required to receive payment.

Energy Trust Use Only	Project ID	PT ID	Promo Code (Optional)
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➤ Use Forms 320HVAC, 320APP, or 320WX for other Existing Multifamily upgrades

Property Owner <input type="checkbox"/> Payee			
Legal Name of Property Owner (the "Participant")			
Contact Name		Title	
Mailing Address			
City		State	Zip
Phone		Email	
Property Ownership		Occupied by	
<input type="checkbox"/> Investment Owner <input type="checkbox"/> Individual Unit Owner		<input type="checkbox"/> Owner <input type="checkbox"/> Tenant	
Is this property used for rental income? <input type="checkbox"/> Yes <input type="checkbox"/> No			If you checked Yes, a W-9 is required for payment.

Property Representative <i>(Skip section if you are an individual unit owner)</i>			
Company Name			
Contact Name		Title	
Mailing Address			
City		State	Zip
Phone		Email	

Property Information			
Property Name			
Address			
City		State	Zip
Number of Buildings		Number of Units	Number of Bldg Levels
Year Built	Total Sq. Ft. of Buildings or Unit		
Market	<input type="checkbox"/> Affordable Housing <input type="checkbox"/> Campus Living <input type="checkbox"/> Asst. Living/Retirement <input type="checkbox"/> Market Rate <input type="checkbox"/> HOA <input type="checkbox"/> Individual Unit Owner		
Building Style	<input type="checkbox"/> Low-Rise (1-3 stories) <input type="checkbox"/> Duplex <input type="checkbox"/> Townhouse/Rowhouse <input type="checkbox"/> Mid-Rise (4-8 stories) <input type="checkbox"/> Triplex <input type="checkbox"/> Other _____ <input type="checkbox"/> High-Rise (9 or more stories) <input type="checkbox"/> Fourplex		
Electric Utility	<input type="checkbox"/> PGE <input type="checkbox"/> Pacific Power <input type="checkbox"/> Other _____	Gas Utility	<input type="checkbox"/> NW Natural <input type="checkbox"/> Cascade Natural Gas <input type="checkbox"/> Avista <input type="checkbox"/> None

Water Heating *(check all that apply)*

<input type="checkbox"/> Electric OR <input type="checkbox"/> Gas	System type: <input type="checkbox"/> Central Boiler <input type="checkbox"/> Storage Tank <input type="checkbox"/> Tankless <input type="checkbox"/> Other _____
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Space Heating

<input type="checkbox"/> Electric OR <input type="checkbox"/> Gas
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Water Heating Incentives

► All property types

Equipment	Requirements	Efficiency Rating	Equipment Installed	Tank Size	Installed Cost	kBtu/h	Incentive Requested
Commercial Tank Water Heater – Gas <input type="checkbox"/> \$3.00 per kBtu/h	<ul style="list-style-type: none"> • ≥ 94% Thermal efficiency (TE) • ≥ 75 kBtu/h input 		Manufacturer:		\$		\$
			Model:				
Commercial Condensing Tankless Water Heater – Gas <input type="checkbox"/> \$2.25 per kBtu/h	<ul style="list-style-type: none"> • ≥ 92% TE • ≥ 200 kBtu/h input • Electronic ignition • Integral tank volume < 10 gallons 		Manufacturer:		\$		\$
			Model:				
Equipment ¹	Requirements		Equipment Installed	Pump Size	Installed Cost	Type	Incentive Requested
DHW Recirculation Pump Controls < 1/8 hp <input type="checkbox"/> \$100 per system DHW Recirculation Pump Controls ≥ 1/8 hp <input type="checkbox"/> \$500 per system	<ul style="list-style-type: none"> • Must be a standalone pump • Pump control type must be aquastat, on-demand or learning controls • All installed controls must meet applicable codes and regulations • Building must have central domestic water heating • If adding retrofit controls, list controls manufacturer and model • If installing a pump with integral controls, list pump manufacturer and model 		Manufacturer:	hp	\$	<input type="checkbox"/> Aquastat <input type="checkbox"/> On-demand <input type="checkbox"/> Learning controls	\$
			Model:				
¹ Property must have water heating fuel and electricity provided by a participating utility.							

► Stacked structures with five or more units only

Equipment	Requirements	Efficiency Rating	Equipment Installed	Tank Size or kBtu/h	Installed Cost	Quantity Installed	Incentive Requested
Condensing Tankless Water Heater – Gas <input type="checkbox"/> \$300 per unit	<ul style="list-style-type: none"> • ≥ 0.93 Uniform Energy Factor (UEF) • < 200 kBtu/h input • Must supply hot water to multiple units • Additional hot water tanks storage tanks may not be added 		Manufacturer:		\$	# of dwelling units served by new system	\$
			Model:				
Did the previous water heating system use a storage tank? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, will the storage tank continue to be used? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A							

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Hot Tub and Spa Incentives

► All property types

Equipment ²	Requirements	Equipment Installed	Insulated Hinge	Purchase Price	Quantity	Incentive Requested
Outdoor Hot Tub/Spa Cover <input type="checkbox"/> \$100 per cover	<ul style="list-style-type: none"> At least 2" thick Minimum R-12 with continuous insulation at all contact points OR an insulated hinge Cannot be combined with pool heater measure 	Manufacturer: Model:	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$		\$

²Property must have electricity provided by a participating utility.

Pool Incentives

► All property types

Equipment ³	Requirements	Equipment Installed		Installed Cost	Pool Sq. Ft.	Incentive Requested
Commercial Condensing Pool Heater Indoor Pool <input type="checkbox"/> \$2.35 per sq. ft. of pool surface area served by heater Outdoor Pool <input type="checkbox"/> \$3.50 per sq. ft. of pool surface area served by heater	<ul style="list-style-type: none"> ≥ 350 kBtu/h capacity ≥ 96% efficiency Indoor pool minimum surface: 1,350 sq. ft. Outdoor pool minimum surface: 900 sq. ft. Must be a replacement, gas-fired pool heater Covered pools and spas are not eligible Cannot be combined with pool cover incentives 	Manufacturer: Model:	Efficiency Rating: kBtu/h:	\$		\$

Equipment ⁴	Requirements	Equipment Installed		Installed Cost	Quantity	Incentive Requested
Commercial Pool Pump <input type="checkbox"/> \$230 per pump	<ul style="list-style-type: none"> Must be a replacement pool pump that is self-priming > 0 to ≤ 4 hp variable speed pump meeting minimum Weighted Energy Factor (WEF) rating Minimum WEF ratings: <ul style="list-style-type: none"> > 0 to < 1 hp: ≥ 8.33 > 1 to ≤ 2 hp: ≥ 6.81 > 2 to ≤ 2.5 hp: ≥ 5.85 For pumps without WEF rating, pump motor cannot exceed 50% of its maximum rated speed; any high-speed override shall be for a temporary period—not to exceed a 24-hour cycle without resetting to default 	Manufacturer: Model:	Total hp: hp WEF:	\$		\$

³Property must have gas provided by a participating utility

⁴Property must have electricity provided by a participating utility

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REMEMBER TO:

- Complete and sign this application.
- Attach invoices and all other required project cost documentation for all equipment purchased.
- Attach a completed IRS Form W9 or Energy Trust Substitute W9 form if applicable.
- Use the **Form: 320A: Assign Payment** to authorize payment of the incentive to your contractor or other designated Payee. To assign the incentive payment, both Participant and Payee must complete and sign a **Form 320A** and it must be submitted along with this incentive application.

Participant Signature – <i>If you are assigning your incentive, also complete Form 320A</i>		
By my signature below, I represent that (i) the Participant has read, understands and agrees to the Terms and Conditions of this agreement, (ii) I have the authority to sign this agreement on behalf of the Participant, and (iii) all accompanying project cost documentation is complete, true and accurate to the best of my knowledge.		
Authorized Representative Name (printed)	Signature	Date
FOR MORE INFORMATION: Call 1.877.510.2130, and ask for the Multifamily program. Documents transmitted with faxed, scanned or digital signature shall be deemed to be original signatures. At the request of Energy Trust, Participant shall confirm signature by providing an original document.		

Terms and Conditions

- 1. Application.** Energy Trust must receive this application with all required accompanying documentation within 90 days of equipment purchase and installation in order to qualify for incentives. All required information must be submitted before this application will be processed. Participant represents that the information and documentation it submits in support of this application is complete, truthful and accurate. By submitting this application to Energy Trust, Participant further represents that (i) none of the equipment requesting incentives has already received an Energy Trust incentive or rebate at the time of purchase, and (ii) none of the equipment requesting incentives will be submitted to the Oregon Department of Energy for conservation self-direct credits. Equipment that has received an Energy Trust incentive or rebate via another program offering is not eligible for any additional Energy Trust incentive funding. Energy Trust's Existing Multifamily Program Management Contractor (PMC) provides Existing Multifamily program (Program) services on behalf of Energy Trust. Neither Energy Trust nor the PMC will be responsible for any lost documentation pertaining to this application, or any lost or misdirected mail.
- 2. Eligibility.** If Participant may apply for SB 1149 Multifamily Energy Program funding from Oregon Housing and Community Services (OHCS) for any equipment listed, Participant must contact the Program to discuss eligibility before submitting this application. Participant further understands and agrees that if it is eligible for SB 1149 OHCS Multifamily Energy Program funding, then Energy Trust is authorized to share information about Participant's incentive application with OHCS for the purpose of determining potential incentive eligibility and funding amounts. The Energy Trust incentive funding available to NW Natural Industrial Sales Service Customer accounts established under Rate Schedule 3, 31 or 32 and Commercial Sales Service Customer accounts established under Rate Schedule 32 is subject to NW Natural's Schedule 360 filing with the Public Utility Commission of Oregon, and a signed **Form 112N: Natural Gas Non-Transportation Agreement** must be submitted in addition to this application to be eligible for Energy Trust natural gas incentives. Transportation service or Combination service customer accounts are not eligible for Energy Trust natural gas incentives.
- 3. Eligible Equipment.** Equipment must be new and must meet Energy Trust energy efficiency specifications to qualify. The specifications and incentive amounts listed in this application are subject to change. Check our posted **Multifamily Incentive Booklet** located at energytrust.org/multifamilyincentives to confirm current Program specifications and incentives. If you, or your contractor are not sure of the specifications, please call us before proceeding.
- 4. Equipment Installation.** Participant represents that (i) it has the right to install the energy saving equipment on the property and site(s) on which the equipment is installed and that any necessary consents have been obtained, and (ii) that all equipment installed and work performed complies with all federal, state, and local safety, building and environmental codes, and any manufacturer instructions.
- 5. Project Cost Documentation.** Participant must submit all sales slips, invoices, manufacturer specification sheets and other pertinent documents itemizing the equipment purchased. The project cost documentation submitted must show (i) the date of purchase and itemized price paid, (ii) size, type, make, and model or part number of equipment purchased, and (iii) a description of any installation or other labor charges. In addition to the required proof of purchase documentation, the Program may require additional site or technical information from Participant, for certain equipment, in order to determine whether it qualifies for incentives. Participant will provide Energy Trust with additional proof of purchase or other requested equipment information upon request. If Participant is leveraging external funding sources to directly reduce all or a portion of the final project costs incurred by Participant for the energy-efficiency equipment (for example, state/federal funding, grants, discounts, rebates, incentives or other similar types of consideration)

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then Participant is required to notify Energy Trust in writing when submitting the project documentation and Energy Trust's incentive will not exceed an amount equal to the total eligible project cost minus such external funds.

6. Payment. Incentives will be paid following (i) installation of qualifying energy efficient equipment at the site address listed and in accordance with Program requirements, (ii) submission of this completed application, a complete, accurate, and verifiable **IRS Form W-9 (Request for Taxpayer Identification Number and Certification)** for the incentive check recipient and all required accompanying project cost documentation, and (iii) satisfactory completion of a post-installation verification, if required. Incentives will be paid directly to the named Participant unless Participant and its designated Payee sign and submit the **Form 320A: Assign Payment** along with this incentive application. Please allow 60 days from Energy Trust's receipt of all information for delivery of incentive payment. Failure to deliver all required documentation may result in a delay or withholding of payment.

7. Incentives. Funds for incentives are limited and subject to budget availability. Details of the Program, including incentives and other requirements, are subject to change. Final determination of eligibility for Energy Trust incentives rests solely with Energy Trust. The total incentive provided (i) will depend upon the incentive amounts in effect, as posted in the **Multifamily Incentive Booklet** located at energytrust.org/multifamilyincentives, as of the equipment installation date, and (ii) will never exceed the total project cost or a maximum of \$499,999. If any bonus amounts are available for qualifying equipment, the base incentive plus the bonus incentives will never exceed the total documented eligible project cost. Incentives paid to any participant for all applications submitted to the Program are limited to a maximum of \$500,000 per-site, per-year.

8. Verification. Equipment installations may be selected for a post-installation verification. Should Participant's property be chosen for a post-installation verification of the equipment, satisfactory completion of that verification has to occur before payment is issued. This verification is for the purpose of incentive payment only. No warranty is implied.

9. Tax Liability. Energy Trust is not responsible for any tax liability which may be imposed on the Participant as a result of any incentive payment. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.

10. No Endorsement. Energy Trust does not endorse any particular manufacturer, contractor or product in promoting the Program. The fact that the names of particular manufacturers, contractors, products or systems may appear in the Program does not constitute an endorsement. Manufacturers, contractors, products or systems not mentioned are not implied to be unsuitable or defective in any way.

11. Access and Evaluation. Reviews and evaluations of project work during and after measure installation are a critical part of Energy Trust's evaluation process for energy savings and incentive calculations. Participant agrees to cooperate with any such evaluation as a requirement of its incentive agreement with Energy Trust. Participant agrees to provide Energy Trust and its representatives with (i) reasonable access to the project site(s), obtaining any and all necessary consents, (ii) requested technical and other project documentation related to the installed equipment, and (iii) information about the energy use and operations of the equipment and/or project site(s) for the purposes of evaluating the energy savings during and after project completion. Participant agrees that Energy Trust and its representatives may inform subsequent owners of the project site(s) that Energy Trust has provided services to the project site(s) for the sole purpose of evaluating and facilitating Energy Trust program services.

12. Disclaimer/No Liability. In connection with some applications, Energy Trust will provide incentive funding for energy-saving equipment. Participant understands that, while Energy Trust may provide this funding, neither Energy Trust nor the PMC are supervising any work performed for Participant, and neither Energy Trust nor the PMC are responsible in any way for proper completion of that work or proper performance of any equipment purchased. Participant assumes the risk of any loss or damage(s) that Participant may suffer in connection with the equipment. Energy Trust does not guarantee any particular energy savings results by its approval of this application, or by any other of its actions.

13. Energy Information Release. By signing and submitting this incentive application to Energy Trust, Participant authorizes Energy Trust to access its energy usage data for all of Participant's electric and gas utility accounts at the physical address(es) of the project as listed. Participant agrees to provide other reasonable assistance to Energy Trust to obtain such information. Participant further authorizes Energy Trust to discuss its energy efficiency efforts with its utility account representative(s).

14. Information Release. Participant agrees that Energy Trust may include some or all of the following information in reports to Bonneville Power Administration, the legislature, the Oregon Public Utility Commission (OPUC), and other government agencies as necessary to meet Energy Trust responsibilities and regulatory requirements: Participant's name, site address, general description of the type of energy saving or renewable project implemented (e.g. lighting, HVAC, solar PV), Energy Trust services or incentive payments provided to the Participant, and any energy saved or generated as a result of Energy Trust services or incentives. Energy Trust will treat all other information gathered as confidential and report it to such agencies only in the aggregate.

15. Governing Law. This agreement shall be exclusively governed by and construed in accordance with applicable Oregon law, without regard to any conflicts of laws rules thereof.