

Existing Greenhouses Standard Incentives - NW Natural Washington
Commercial Buildings | Incentive Application | Form 120P-WA-GRN



Who can apply:

Incentives are available for qualifying new natural gas energy-saving equipment installed at a commercial, municipal or institutional facility that is a natural gas Commercial Firm or Interruptible Sales customer of NW Natural on Rate Schedule 1, 3, 41 or 42 and located in the State of Washington. Additional requirements apply; see Terms and Conditions for details.

Steps to completion:

- 1 Install** a qualifying energy efficiency improvement.
- 2 Complete** application information and provide required supporting documentation, including:
 - o The applicable measure or equipment section with equipment filled out
 - o Manufacturer specification sheet(s)
 - o Itemized invoice(s)
 - o W-9 for payee
- 3 Submit** form and documentation online, by mail, fax or email to:
**Energy Trust of Oregon
Existing Buildings**
111 SW Columbia St., Suite 945
Portland, OR 97201

1.866.605.1676 phone
503.243.1154 fax
existingbuildings@energytrust.org
- 4 Receive** your check.
Please allow six to eight weeks for incentive processing after completed application and supporting documentation are received.

What you need-to-know:

- o Energy Trust must receive applications within 90 days from purchase and installation
- o All information must be completed for processing; incomplete information may result in delayed payment or incentive disqualification
- o A representative may reach out to request a copy of your current electric and natural gas utility bills to confirm your account information and incentive eligibility
- o If you want to assign your incentive to your trade ally/contractor or other payee, complete the Option to Assign Payment section
- o Need help filling out this form? Call the program at 1-866-605-1676

Program Use Only

v2024.1

Reference ID

PT ID

Participant Information

(the "Participant")

Legal Business Name (must match Participant's submitted W-9)

Assumed Business Name or DBA

Contact Name

Title

Participant Mailing Address

City

State

Zip

Primary Phone

Email Address

Business Type: ☐ Private Company ☐ Public/government

Participant Role: ☐ Building Owner ☐ Tenant ☐ Property Manager

Existing Greenhouses Project Type

☐ Equipment Upgrade

☐ Renovation/Remodel

☐ New Construction

Trade Ally/Contractor/Installer Company Name (if applicable)

Utility Information

NW Natural Account #:

Rate Schedule:

Project and Facility Information

Site Address

City

State

Zip

Contact name for Site Visit

Phone number for Site Visit

If requesting incentives for multiple locations, use the Multiple Sites section to list each location's site address, utility information, and heating fuel sources

Project Square Footage

Building Square Footage

Year Built

Primary Heating Fuel Source

☐ Electric ☐ Gas ☐ Other

Water Heating Fuel Source

☐ Electric ☐ Gas ☐ Other

Participant Signature Please sign below either manually (ex. handwritten) or electronically (ex. typing your name, drawing your signature on a touchpad or touchscreen, inserting a digital signature, or, if available, by clicking the box).

Signature: By signing below, I represent that (i) I am authorized to enter into this agreement and have read, understand and agree to its **Terms and Conditions** on behalf of the named Participant, (ii) I have completed this application truthfully and accurately to the best of my knowledge, and (iii) the energy efficiency equipment installations have been completed to my satisfaction and all accompanying invoice(s) and other supporting documentation are accurate and complete.



Signature

Authorized Representative Name (printed)

Date

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TERMS AND CONDITIONS

1. APPLICATION: Energy Trust must receive a complete application, with all required accompanying documentation, within 90 days of equipment purchase and installation in order to qualify for incentives. Certain limited time offers may require submittal by specific deadlines to qualify for bonus incentives. All required information must be submitted before this application will be processed. By submitting this application to Energy Trust, Participant represents that none of the equipment requesting incentives has already received an Energy Trust incentive at the time of purchase. Please retain a copy of this application and any accompanying documentation submitted. Energy Trust's Existing Buildings Program Management Contractor (PMC) provides services for the Program on behalf of Energy Trust. Neither Energy Trust nor the PMC will be responsible for any lost documentation pertaining to this application.

2. ELIGIBILITY: Program incentives are available for qualifying, new natural gas energy-saving equipment installed at a commercial, municipal or institutional facility that is a natural gas Commercial Firm or Interruptible Sales customer of NW Natural on Rate Schedule 1, 3, 41, or 42 and located in the State of Washington. Additional eligibility restrictions may apply. Final determination of eligibility for Energy Trust incentives rests solely with Energy Trust.

3. PAYMENT: Incentives will be paid following (i) installation of qualifying energy efficient equipment, at the site address(es) listed, in accordance with Program requirements, (ii) Energy Trust's receipt of this completed application, a complete, accurate and verifiable **IRS Form W-9 (Request for Taxpayer Identification Number and Certification)** for the incentive check recipient, and all required accompanying project cost documentation, and (iii) satisfactory completion of a post-installation verification, if required. Incentives will be paid directly to the named Participant (at the mailing address shown above) unless Participant and its designated Payee sign and submit the Option to Assign Payment along with this incentive application. Please allow 60 days from Energy Trust's receipt of all information for delivery of payment. Failure to deliver all required documentation may result in a delay or withholding of payment.

4. PROJECT COST DOCUMENTATION: Participant must submit all sales slips, invoices, manufacturer specification sheets and other pertinent documents itemizing the equipment purchased and installed. Documentation submitted must show (i) the date of purchase and itemized price paid, (ii) size, type, make, and model or part number of equipment purchased, and (iii) a description of any installation or other labor charges. Certain equipment may require additional documentation as indicated in the energy efficiency specifications. Energy Trust reserves the right to request additional documentation as necessary for it to determine incentive eligibility and payment amount. If Participant is leveraging external funding sources to directly reduce all or a portion of the final project costs incurred by Participant for the purchase and installation of the specified energy-efficiency equipment (for example, state/federal funding, grants, discounts, rebates, incentives or other similar types of consideration) then Participant is required to notify Energy Trust in writing when submitting the project completion documentation and Energy Trust's incentive will not exceed an amount equal to the total eligible project costs minus such external funds.

5. INCENTIVES: Funds for incentives are limited and subject to budget availability. Program requirements, including incentive levels and limits, are subject to change without advance notice and may vary by utility service area depending on the pace and demand in each service area and available incentive budget. The total incentive provided (i) will depend upon the incentive amounts in effect, as posted on Energy Trust's website, as of the equipment purchase date, and (ii) will never exceed the total eligible project cost or a maximum of \$75,000. If any bonus amounts are available for qualifying equipment, the base incentive plus the bonus incentive(s) will never exceed the total documented eligible cost of the qualifying equipment or any per site maximums. Incentives paid to any Participant for all applications submitted to Program are limited to a maximum of \$75,000 per site per year.

6. VERIFICATION: Equipment installations may be selected for a post-installation verification review. Should Participant's facility be chosen for a post-installation verification of the equipment, satisfactory completion of that verification has to occur before payment is issued. This verification is for the purpose of incentive payment only. No warranty is implied.

7. TAX LIABILITY: Energy Trust is not responsible for any tax liability which may be imposed on the Participant as a result of any incentive payment. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.

8. NO ENDORSEMENT: Energy Trust does not endorse any particular manufacturer, contractor or product in promoting the Program. The fact that the names of particular manufacturers, contractors, products or systems may appear on this application or elsewhere in the Program does not constitute an endorsement. Manufacturers, contractors, products or systems not mentioned are not implied to be unsuitable or defective in any way.

9. ELIGIBLE PRODUCTS: Products must be new and must meet Energy Trust energy efficiency specifications to qualify. These specifications may be found on the web at <http://energytrust.org/commercial> and are subject to change. If you or your vendor are not sure of the specifications, please call Energy Trust before proceeding.

10. EQUIPMENT INSTALLATION: Participant represents that (i) Participant has the right to install the energy saving equipment on the property and site(s) on which the equipment is installed and that any necessary consents have been obtained, and (ii) that all equipment installed and work performed complies with all applicable laws, regulations, and safety, building, environmental, and permitting codes, and any manufacturer instructions.

11. ACCESS AND EVALUATION: Energy Trust and/or its representatives may request access to the property. Participant agrees to cooperate with evaluation as a requirement of this incentive agreement with Energy Trust. Participant agrees to provide Energy Trust and its representatives with (i) reasonable access to the project site(s), obtaining any and all necessary consents, (ii) requested project documentation related to the installed equipment, and (iii) information about the energy use and operations of the equipment and/or project site(s) for the purposes of evaluating the energy savings during or after project completion. Participant further agrees that Energy Trust and its representatives may inform subsequent owners of the project site(s) that Energy Trust has provided service to the project site(s) for the sole purpose of evaluating and facilitating Energy Trust program services.

12. DISCLAIMER / NO LIABILITY: In connection with some applications, Energy Trust will provide incentive funding for energy-saving equipment. Participant understands that, while Energy Trust may provide incentives, neither Energy Trust nor the PMC are supervising any work performed for Participant, and neither Energy Trust nor the PMC are responsible in any way for proper completion of that work or proper performance of any equipment purchased. Participant assumes the risk of any loss or damage(s) that Participant may suffer in connection with the installation of the equipment. Energy Trust does not guarantee any particular energy savings results by its approval of this application, or by any other of its actions.

13. GOVERNING LAW: This agreement shall be exclusively governed by and construed in accordance with the laws of the state of Oregon, without regard to any conflicts of laws rules thereof.

14. ENERGY INFORMATION RELEASE: Participant hereby confirms that it has reasonably attempted to identify all of its utility accounts for its identified site(s) in this incentive application. By signing and submitting this incentive application to Energy Trust, Participant authorizes Energy Trust to access its energy usage data, including without limitation interval data, for all of Participant's utility accounts for the identified site(s), including those utility accounts identified in this incentive application and any other of Participant's utility accounts that may be associated with such site(s) that Participant is not able to reasonably identify at this time. Participant agrees to provide other reasonable assistance to Energy Trust to obtain such information. Participant further authorizes Energy Trust to discuss its energy efficiency efforts with its utility account representative(s).

15. INFORMATION RELEASE: Participant agrees that Energy Trust may include some or all of the following information in reports to the legislature, Oregon Public Utility Commission (OPUC), funding utilities, and other government agencies as necessary to meet Energy Trust's responsibilities and regulatory requirements: Participant name, site address, general description of the type of energy saving or renewable project implemented (e.g. lighting, HVAC, solar PV), Energy Trust services or incentive payments provided to the Participant, and any energy saved or generated as a result of Energy Trust services or incentives. Energy Trust will treat all other information gathered as confidential and report it to such agencies only in the aggregate.

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Multiple Sites

Location (Bldg Name / Store #)	Site Address	City	State	Gas Utility	Gas Account Number	Gas Rate Schedule	Primary Heating Fuel Source	Water Heating Fuel Source
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)

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Option to Assign Incentive Payment

PLEASE NOTE: The Energy Trust incentive payment will be made to Participant unless Participant and its designated Payee complete the section below to assign the payment to Payee. An IRS Form W-9 (Request for Taxpayer Identification Number and Certification) for the Payee named below must be attached if this option is selected.

PARTICIPANT AND PAYEE

Both Participant and Payee understand and agree that if this Option to Assign Incentive Payment is selected the incentive check will be issued to the Payee named below at the address listed below and Energy Trust is not responsible for any tax liabilities that may be associated with the incentive payment. In addition, Participant understands that, notwithstanding this assignment, responsibility for complying with the terms and conditions of this incentive agreement shall continue to be the obligation of Participant, and Energy Trust's sole responsibility under this incentive agreement shall be to Participant. Accordingly, Payee understands that it shall have no rights against Energy Trust or the PMC with respect to such assignment or the payment of the incentive, and in the event that Energy Trust does not pay the incentive as a result of Participant's failure to comply with this agreement, Payee's sole recourse shall be against Participant. Participant directs Energy Trust to pay any incentive to which it is entitled to the Payee named below and waives all rights to directly receive the Energy Trust incentives for the identified energy-efficiency project.

SIGNATURES: By my signature below, I represent to Energy Trust that I have read this agreement and am duly authorized to sign this Option to Assign Incentive Payment on behalf of the party for whom I am signing.

On behalf of Participant (Authorized Representative)			
	(printed)	(signature)	Date
Participant			
	(Legal business name as shown on W9)		

On behalf of Payee (Authorized Representative)			
	(printed)	(signature)	Date
Payee Name			
	(Must match submitted IRS Form W-9)		

Mailing Address (for check)				
	Street	City	State	Zip
Phone		<input type="radio"/> Cell <input type="radio"/> Office <input type="radio"/> Home	Email	

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Greenhouses

EQUIPMENT	REQUIREMENTS	INCENTIVE PER UNIT	QUANTITY	INCENTIVE TOTAL	INSTALLED COST
Thermal Curtains	<ul style="list-style-type: none"> Installed on greenhouses above heated space and drawn closed automatically at night Must have a life expectancy of at least five years Designed primarily to be a heat curtain Must have an energy savings rate of 40% or higher Greenhouse must have natural gas as heating fuel source 	\$1.15 per sq ft of conditioned floor space			
Infrared (IR) Polyethylene Greenhouse Film	<ul style="list-style-type: none"> Must be upgrading from a non-IR greenhouse cover Film must have a life expectancy of at least four years IR polyethylene plastic must have a thickness of at least 6 mm and with anti-condensate coating Greenhouse must have natural gas as heating fuel source 	\$0.08 per sq ft of film			
Greenhouse Controller	<ul style="list-style-type: none"> Must use single sensor or an average of multiple sensors Must have at least two temperature stages per 24-hour period (i.e. allow for night setback) Heating and ventilation appliances must be controlled by the same sensor or same average sensor value if multiple sensors are used Must allow for a dead-band zone of 5°F or greater between heating and ventilation events Must force a delay between heating and ventilation events Must have the ability to temporarily override set program temperatures Must control all active heating devices in the greenhouse, including all fans and automated ventilation systems when applicable Limited to 15,000 or fewer sq ft per controller Greenhouse must be heated to at least 50°F for 30 or more days in a year 	\$0.10 sq ft of space controlled by controller			
Under-Bench Heating	<ul style="list-style-type: none"> Heating system must use hydronic heat distribution located directly on or under plant bench, on the floor or in the floor Remaining unit heater must be controlled to turn on only as an emergency backup system Under-bench heating must replace unit heaters as the primary heat source Greenhouse must have natural gas as heating fuel source 	\$2.19 sq ft of conditioned floor space			
Greenhouse Condensing Unit Heater	<ul style="list-style-type: none"> Installed in a greenhouse with transparent or translucent sides and roof Warehouse or indoor grow applications that have little or no heating requirements are ineligible Must heat to 55°F or greater for at least two months per year Greenhouse size must be at least 1,000 sq ft 	\$5 per kBtu/h input capacity			

TOTALS FOR GREENHOUSES	TOTAL INCENTIVES	TOTAL INSTALLED COST