

Enhanced Community Partner Funding (CPF) Window Incentive Summary

The Enhanced CPF Window Incentive is available for Community Partners through December 31, 2025 and enables an increased window incentive for replacing single-pane windows or metal-framed double pane windows, as long as complimentary funding sources are used by a Community Partner to cover all remaining costs above the Energy Trust maximum incentive.

Target Audience: customers in existing single family, manufactured homes, or small multifamily. Residences must be heated by electricity or natural gas provided by one of the Energy Trust participating utilities. Homes heated only by bulk fuel such as oil, wood, propane, etc., are not eligible.

Window Requirements:

- Existing window construction of either: Metal-framed double-pane or single-pane (with any framing material)
- Windows and sliding glass doors must be rated according to NFRC:
 - o **Tier 1:** NFRC U-factor rating of 0.28 to 0.30 (*lowest Energy Trust incentive*)
 - o **Tier 2:** NFRC U-factor rating of 0.23 to 0.27 (*mid-range Energy Trust incentive*)
 - o **Tier 3:** NFRC U-factor of 0.22 or less (*highest Energy Trust incentive*)
- Window and sliding doors must be installed between a conditioned and unconditioned space

No Customer Payment Allowed: For any costs above the Energy Trust incentive, the Community Partner must apply complimentary funding to cover the remaining costs. The customer cannot cover the remaining costs.

- Approved complementary funding sources are those that originate from outside of Energy Trust's public purpose utility funding arrangements, which includes community partner funding contributions, state and federal tax credits & incentives, and additional utility funding such as SB 838 marketing dollars. Donated or volunteer labor for the installation costs of a project can also be considered co-funding. Please ensure that all windows are installed according to the manufacturer requirements.

Complimentary Funding Reporting Requirements:

- Community Partner must communicate co-funding amount and sources to Energy Trust on a per project basis or annual aggregate amount.
- Verification of approved complimentary funding sources must be done by internal Energy Trust staff.
- Community Partner complimentary funds cannot be derived from Energy Trust utility ratepayer funds, unless approved by the OPUC.

CPF Windows Incentive Grids with Ranges

Before the window(s) are installed, the community partner is encouraged to reference the Enhanced CPF Windows Incentive Table shown below to ensure complimentary funds are sufficient to cover all remaining costs. The community partner can also use the CPF Windows Incentive Calculator on the Insider page to understand their likely incentive. To confirm their final incentive, the community partner must reach out to communitypartners@energytrust.org.

Incentives (per sq. ft.) for Replacing Windows

Heating Fuel	U-value of New Window	Double-Pane, Metal Incentive	Single-Pane, Any Frame Incentive
Electric	0.28 - 0.30	\$6.12	\$9.32
	0.23 - 0.27	\$6.92	\$10.13
	Less than 0.22	\$7.49	\$10.65
Gas	0.28 - 0.30	\$7.55	\$13.32
	0.23 - 0.27	\$8.72	\$14.44
	Less than 0.22	\$9.75	\$15.42

Delivery Steps:

1. **Home Energy Assessment:** Community partner staff members visit client homes and perform home energy assessments. Community partner submits the 300 CPF to Energy Trust for payment.
2. **Pre-Install: Before the window(s) are installed,** the community partner is encouraged to reference the Enhanced CPF Windows Incentive Table above to ensure complimentary funds are sufficient to cover all remaining costs.
3. Community partner must reach out to communitypartners@energytrust.org to use the CPF Windows Incentive Calculator for the community partner to calculate their exact incentive.
4. **Incentive Payment:** After the install, the community partner and contractor coordinate to submit the following to communitypartners@energytrust.org to redeem the Energy Trust incentive.
 - a. 320 CPF Form Project Details Form
 - i. Boxes checked for Enhanced CPF Windows Incentive
 - b. Enhanced CPF Windows Addendum Form
 - c. Proof of U-value: Attach copies of the NFRC stickers for all windows installed OR the window manufacturer's packing slip with U-Values listed for all windows installed
 - d. Proof of size: Attach an itemized invoice showing window dimensions and U-Value from manufacturer, distributor, retailer, or contractor for all windows installed OR complete Windows Addendum Form.
 - e. Paid in full purchase and install invoicing
 - i. If Community Partner is paid, it needs to be billed to them and show cost of the project.
 - ii. If Contractor is paid, needs to be billed to the customer and show the incentive deduction.

For more information about Enhanced CPF Window projects, please contact communitypartners@energytrust.org.