

Request for Proposal- Furniture Q&A

Prepared on behalf of Energy Trust of Oregon, hereby known as “Energy Trust” or “ETO”

February 19, 2025

- RFI’s Due to JLL 2/18/25 by 5pm Pacific
- RFI Answers Issued by JLL 2/21/25 by 5pm Pacific

Requests for Information + Responses

- 1) Where will product be offloaded from the truck? Is this street parking only, or is a loading dock available?
 - a. Street parking only
- 2) Is the decommission of the existing space included in this RFP?
 - a. Not at this time. ETO is working with partners and non-profits to donate as much excess furniture as possible
- 3) Does the existing furniture from Power and Light need to be moved? Or removed and stored? For how long would storage be needed?
 - a. For the purposes of the RFP response – please assume that **existing P & L furniture will be moved by others**. Staging space has been offered within the P&L building and based on some timing constraints, we do not currently expect the furniture vendor to be involved in this pre-work.
- 4) Do we need to quote the removal and disposal of **existing** furniture pieces that will be replaced with new furniture pieces?
 - a. Not at this time. ETO is working on other solutions for excess furniture.
- 5) To confirm the labor scenario – the reuse P&L furniture will be staged (by others) within the building at P&L outside the area of work (either the 10th floor non-construction area or vacant space elsewhere in the building). New parts/pieces will be delivered; reuse will need to be placed in final locations from staging within the building.

This RFP is a request for information only. The decision to enter further discussions with any party regarding this RFP is at the sole discretion of Energy Trust of Oregon. Neither this RFP nor any submitted response constitutes a binding agreement between Energy Trust and the respondent. Energy Trust shall not be obligated to respondent for any reason unless and until the parties have executed a mutually negotiated contract.

Energy Trust is not responsible or liable in any manner and will not reimburse respondents for any risks, costs or expenses incurred in connection with this RFP or any proposal submitted by respondent(s).